1. Introduction of new student members

We welcomed Arianna Soldati from Geological Sciences. We are in the process of working with the student members to appoint the other 2 positions. We have extended invitations to 2 other students, but their schedules do not fit.

Unrelated, Tracy reminded everyone that the Task Force website was posted and that if there were any inaccuracies to let him know right away.

2. Debrief from Chancellor’s meeting – Earnest and Hallie

Earnest and Hallie met with the Chancellor on 9/18/15. The conclusion from that meeting was that no additional charges to the task force was necessary and that the timeframe for completion (December 2015) was acceptable.

3. Debrief of Listening Session from DGS Summit – Earnest and Tracy (and others in attendance)

Earnest, Tracy and other Task Force members reviewed the comments shared by Directors of Graduate Studies (DGS) and Departmental Graduate Contacts from the DGS Summit. Similar themes emerged as those from the student forum.

4. Overview of Next Steps

We reviewed the charge of the committees and the task force agreed that the meeting-by-meeting schedule was acceptable in accomplishing our task.

Committee Charge

- Review data relevant to your committee
- Craft full recommendations using the accepted format (from last meeting)
- Prioritize recommendations

Timeline

- October 12 – Committee meeting time
- October 29 – View recommendations in progress (are we on track) and committee meeting time
- November 9 – Committee meeting time
• November 19 – Review all recommendations and prioritize
• December 7 – Review and approve final report

5. **Committee Work Time**

Members broke out into committees to begin committee assignments to be accomplished before the next meeting.

**Committee Roster**

**Committee 1: Financial Support of Graduate Students**
- Lois Huneycutt
- Laura King
- Matt McCune
- Sandy Rikoon
- Arianna Soldati
- Carol Ward, chair

**Committee 2: Creating an Interdisciplinary Environment for Graduate Students** [focusing on the university and programmatic structure]
- Sanda Erdelez, chair
- Sheila Grant
- Karen Schnatterly
- Hallie Thompson
- Ruth Tofle

**Committee 3: Effective Recruiting and Placement of Graduate Students**
- Heather Carver
- Ashlie Lester
- Mitchell McKinney, chair
- Judy Miller
- (additional student appointee to be named)

**Committee 4: Effecting Retention of Graduate Students** (not involving topics like stipends, appointments, etc., addressed in the financial support group) [focusing on the informal culture of graduate education, as opposed to group 2]
- Kenneth Bryant, Jr.
- Shirley Holdmeier
- Erica Lembke, chair
- Alexandra Socanides
- (additional student appointee to be named)