

**Cost-share Fee Waiver request form**

Request for a cost share for a GSSP fee waiver on the following project. Documentation from granting agency with information regarding tuition as unallowable must be provided (i.e., from RFP, guidelines, e-mail or letter)

Principal Investigator \_\_\_\_\_

Project Name \_\_\_\_\_

Funding Agency \_\_\_\_\_

Proposal Number \_\_\_\_\_

Number of graduate  
Students on project \_\_\_\_\_

Number of years  
To complete project \_\_\_\_\_

Starting and Ending  
Dates of project \_\_\_\_\_

FTE<sup>1</sup> (per student per year) \_\_\_\_\_

Total Proposal Amount \_\_\_\_\_

Total Cost Share Amount<sup>2</sup> \_\_\_\_\_

Reason for  
Cost-Share Request<sup>3</sup> \_\_\_\_\_

<sup>1</sup>FTE = Full-Time Equivalent; 0.50 FTE = 20 hours per week

<sup>2</sup>For academic year 2008-2009 the per-credit-hour cost is \$298.70. Assume 22 credit hours per student per year and a 3% increase in tuition per year.

<sup>3</sup>Department completing form must provide documentation from funding agency to show agency does not allow tuition