Recommendations can be submitted online if an applicant adds in a recommendation provider in ApplyYourself. Below are descriptions and instructions from the applicant perspective.

Adding a Recommendation Provider

The Recommendation Link brings applicants to this screen. By clicking the blue Recommendation Provider List link, they will be taken to the screen to add recommenders.

By clicking the Add a Provider link, an applicant can add their recommender’s information. Once the applicant has completed the form and added the provider, the recommender will receive an email that will guide them through the recommendation process. Applicants can add up to 5 recommendation providers.
Applicants can enter the data below on each recommender.

Applicants can also provide their recommenders with their program’s application deadline in the Personal Note field when adding the recommenders. Once the data is saved, the recommender will receive an automatic email message, directing them to a secure, password protected web site to enter a recommendation.

After entering the data, click Add Provider.

After applicants have added providers, if applicants wish to remind their providers to complete the letter of recommendation, they can resend the message by clicking on the Resend button below.
Checking Status of Recommendations

Once applicants have entered all recommendation information and the application is either saved or submitted, applicants can log back into the application at a later date to determine which recommendations have been submitted.

Please contact Graduate Admissions at gradadmin@missouri.edu with questions or for assistance.